



Moor First School,  
School Lane,  
Biddulph Moor,  
ST8 7HR.  
Tel. 01782 512350  
E-Mail: [office@moor.staffs.sch.uk](mailto:office@moor.staffs.sch.uk)  
Headteacher: Mrs Victoria Atherton

**‘Together we unlock potential and learn for life’**

**Vacancy: Lunchtime Supervisor**

**The Governors of this popular and successful village school wish to appoint a Lunchtime Supervisor who is experienced, hardworking, flexible and enthusiastic. The post is for 4 hours 20 minutes per week, 4 days, 1 hour 5 minutes per day, term time only.**

To work under the direction and instruction of senior staff to provide the care of the children during the school lunch break.

**Supervision of Pupils**

- Where the children dine away from the school, escorting them to and from the school dining room.
- Supervision of children before, during and after the meal, including the supervising of children to deposit leftover food from plates into receptacles provided.
- Supervision of children bringing sandwiches - to oversee that the debris left by children with packed lunches is removed/cleaned
- Summoning help, where necessary, in case of injury or illness and providing basic first aid for minor injuries.

**Support to Pupils**

- Assisting the children with their table manners and use of cutlery, and assisting with the cutting of meat etc for smaller children.
- Patrolling the playground and “out of bounds” areas regularly.
- Organising games and activities.

Please also see job description and person specification attached.

The successful candidate will have the opportunity to work in our ambitious small school, working with the children in the dinner hall and outside during lunch time play. Your reassuring approach will ensure effective eating practice and physical activity. You will have a professional yet friendly manner, good interpersonal skills and demonstrate sound judgement.

To apply for this post please download and complete the attached application form and forward it to [office@moor.staffs.sch.uk](mailto:office@moor.staffs.sch.uk)

Visits to the school are encouraged by appointment only. Please contact the school office on 01782 512350 or email [office@moor.staffs.sch.uk](mailto:office@moor.staffs.sch.uk) to arrange this.

Start Date:	Monday 22 <sup>nd</sup> September – following Safer Recruitment checks
Salary:	Grade 2 Scale Point 3 £3081 (£12.45 per hour, term time only)
Number of hours:	4 hours 20 minutes per week over 4 days Tuesday-Friday
Scale:	Grade 2 Scale Point 3
Location:	Moor First School, School Lane, Biddulph Moor, ST8 7HR
Closing Date:	Friday 18 <sup>th</sup> July 2025 <b>Shortlisting: Wednesday 3<sup>rd</sup> September 2025</b>
Interviews:	Friday 5 <sup>th</sup> September 2025

We are committed to safeguarding and promoting the welfare of children/young people and vulnerable adults. We expect all staff and volunteers to share this commitment and an enhanced Disclosure and Barring Service (DBS) disclosure will be sought, along with other relevant employment checks and completion of the disqualification by association declaration form (Childcare Disqualifications Regulations 2009). Please note if you are shortlisted, an online search will be carried out before interview which may identify any incidents or issues that have happened, and are publicly available online, which we might want to explore with you at interview.